

Vacancy Announcement

Meherpur College of Engineering & Technology

Date: 14 December 2022

01. Post Offered: intern Front Desk (Female)

Vacancy: 01

Job Responsibilities:

- Build up good relationship with new student and guardian
- Motivate and Instructions students and guardian about the college educational systems, facilities and future career
- maintain contact database of students and guardian

Educational Requirements: HSC/ Fresh Graduate.

AGE: 20-35

Additional Requirements:

- Excellent skill in professional presentation both in English and Bangla
- Well conversant in computer applications

Salary: Negotiable
probationary period minimum 6 month from joining

02. Post Offered: Instructor

Vacancy: 06

Computer Engineering: 2

Civil Engineering: 2

Electrical Engineering: 2

Job Responsibilities:

- Prepare materials and activities.
- Assign homework and interesting exercises.
- Identify students with special requirements and create individualized plans.
- Determine exam and assignment grades.
- Motivate student to maintain discipline.
- Provide feedback based on workload and classroom behavior.
- Motivate student to build up skill
- Advice student and guardian about the mission, vision of the institute.
- Maintain LAB instrument and student database.

Educational Requirements:

4 Year's Diploma /Bachelor of Science (B.Sc.) in Civil Engineering, Computer Engineering, Electrical Engineering

Salary: Negotiable
probationary period minimum 6 month from joining

03.Post Offered: Teacher (Mathematics)

Vacancy: 01

Job Responsibilities:

- Assign homework and interesting exercises.
- Identify students with special requirements and create individualized plans.
- Determine exam and assignment grades.
- Motivate student to maintain discipline.
- Provide feedback based on workload and classroom behavior.
- Motivate student to build up skill
- Advice student and guardian about the mission, vision of the institute.

Educational Requirements:

4 Bachelor of Science (B.Sc.) in Mathematics.

Salary: Negotiable

probationary period minimum 6 month from joining

04.Post Offered: Teacher (Physics)

Vacancy: 01

Job Responsibilities:

- Assign homework and interesting exercises.
- Identify students with special requirements and create individualized plans.
- Determine exam and assignment grades.
- Motivate student to maintain discipline.
- Provide feedback based on workload and classroom behavior.
- Motivate student to build up skill
- Advice student and guardian about the mission, vision of the institute.

Educational Requirements:

4 Bachelor of Science (B.Sc.) in Physics.

Salary: Negotiable

probationary period minimum 6 month from joining

Job Location: Meherpur

Candidate send his/her CV with PP size photograph through this email: career@mcetmeherpur.com

*****Please mention the post name in subject line of email if not your application going to spam.**

Application Deadline: December 25, 2022

Only short-listed candidate will be call for interview